



## Get it right from the start

Moote's bid administration team offers the expertise you need to ensure your bid process is a success. From developing the project estimate to creating the bid specification, we customize each project to meet the requirements and needs of our client and the agency.

We can bid your land development infrastructure from sewer, water, storm drain, landscaping, traffic signalization and/or street improvements all the way through rough pulls and finishing of lots. Our process is economical and consistent with current industry standards and provides for an apples to apples bid that promotes attractive and competitive unit prices. Moreover, we work within the time constraints of your development to meet important dates and schedules. Moote understands the agency standards and requirements of most southern California agencies and with that knowledge we are able to streamline the approval process.



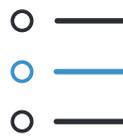
### Execution

Fill in gaps from the plans to how the improvements will be constructed in the field



### Mitigation

Mitigate contractor change orders through a concise & clear bid specification



### Understanding

Thorough understanding of Agency standards and policies



### Relationships

Long standing relationships with Agencies and Contractors

## Our Services Include

1. Bid schedule including independent quantities, documents and preparation of general and specific conditions.
2. Project estimate, instructions to bidder and invitation to bid
3. Administration, solicitation and monitoring of the bid process
4. Verification of compliance and required documentation submitted
5. Review, tabulation and recommendation report for bids
6. Unit price analytics to identify any unit price anomalies or inconsistencies
7. Construction scheduling and contract negotiation (Private Bid)

Acting as an unbiased third party, Moote ensures the bid process is competitive. We follow due process for all public bidding to guarantee the developer is reimbursed at project completion.